APPROVED 7/15/2026

LIBRARY BOARD OF TRUSTEES MEETING MINUTES

WEDNESDAY, June 17 2026

5:30 P.M.

INCLINE VILLAGE LIBRARY

845 Alder Avenue, Incline Village, NV 89451

0) Salute to the Flag led by Vice Chair Moser

1) Roll Call [Non-Action Item]
    - Present: Chair Silver, Vice Chair Moser, Trustee Ruf, Trustee Rodriguez, Commissioner Hill
    - Absent: Trustee Jacks

2) Reports
    a) Brief Budget Update: Presented by David Solaro
        - Assistant County Manager David Solaro provided a detailed update on the FY26 and FY27 library budgets.
            - Assistant County Manager Solaro shared that Fiscal Year 2026 has two weeks remaining and the expansion fund will be fully utilized and closed at year end.
            - Starting in FY27, the library will operate with one combined general fund.
            - The BCC previously augmented the library budget by $475,000 using available FY25 carryover, designated for new library materials.
            - Approximately $64,000 in services and supplies remained in the budget as of last week but that is expected to be spent.
            - About $780,000 in personnel savings, due to open positions, will revert to the general fund.
        - Solaro asserted that library funds were utilized efficiently and in alignment with County financial expectations.
        - Chair Silver shared her appreciation for Solaro and library staff's work on the budget and working through the details.
    b) Brief Branch Report: Presented by Amanda McPhaill
        - Director McClure informed the board that this item had been canceled.
    c) Director's Report: Presented by Lisa McClure – 30/60/90 Work Plan Progress

- Director Lisa McClure provided an update on her 30/60/90 plan.
- 30 Day Progress:
    - McClure completed 1:1 meetings with administrative staff and has meetings scheduled with branch managers.
    - Program assessments have begun, focusing on impact, best practices, and measurable outcomes.
    - Initiated staffing structure review to identify challenges with the flat organizational structure. Noted the branch managers are often required to cover desks due to low staffing.
    - Emphasized her goal of empowering staff and improving strategic scheduling.
- 60 Day Progress:
    - McClure plans to begin deeper budget analysis and align system-wide purchasing, evaluate existing partnerships and MOUs, and set up partner meetings.
    - Create and review a capital improvement plan (CIP) to identify facility needs.
    - Begin population, growth, and facility forecasting for 3, 5, 10, and 20 year windows.
    - Review staffing models and the possible need for evening hours. Create new position types for front line and administrative staff.
- McClure continued with strategic plan updates:
    - Community visioning sessions scheduled for August – December 2026.
    - Draft 1 in January 2027, Draft 2 in February 2027, with a final draft in April 2027.
- McClure emphasized high standards, community alignment and engagement, data-driven planning, and adhering to national best practices. Noted the Nevada

State Library has been informed of her proposed timeline and supports the extension to ensure quality and broad stakeholder involvement.

- Chair Silver and Vice Chair Moser expressed their appreciation for McClure's plan and the time and energy put into the creation of it.

3) Public Comment – Three Minute Time Limit Per Person
   - Grace Fuller: Trustee of the Judith Ann Forsmo Living Trust Legacy Fund. Described Forsmo's long service as a library volunteer and her love for the Incline community. Thanked the board for acknowledging the gift and noted Judith's explicit intent to support both the Incline Village Library and the Incline Village Hospital.
   - Christopher Tong: Congratulated Lisa McClure on her appointment as Library Director. Spoke on board leadership and concerns regarding civility and conduct, noting alleged actions by one trustee and his belief she should not be considered for Chair. Emphasized importance of free speech and responsible leadership.
   - Cate Salim: Thanked the libraries for being early voting and Election Day sites. Welcomed new board members and Commissioner Hill as liaison. Noted the importance of board training and proposed that the elections wait until the new members settle in, opting instead for an interim chair.
   - Bri Schmidt: Thanked Incline Village library for hosting the meeting. Spoke on the upcoming board elections and urged trustees to elect leaders with integrity, clarity, and empathy. Highlighted that the chair has great influence over agendas and public engagement and encouraged members to choose a chair who will support the new trustees and library system.
   - Judy Simon: Former Library Board trustee and current Incline Village resident. Expressed support for the idea of electing an interim chair and vice chair. Welcomed Commissioner Hill and noted the importance of having a board liaison again. Reflected briefly on how library service has changed over time (?).

- Krysta Flanagan: Thanked Director McClure for her strategic plan update and welcomed the new trustees and Commissioner Hill. Raised concerns about the possibility of Trustee Jacks become Chair and noted issues during her previous leadership term. Implored the board to choose a leader who will do what is best for the library system.
- Alanna Fitzgerald: Expressed hope that the "drama and orchestrated chaos" of the previous years are over and condemned alleged efforts to create a library that was exclusionary. Shared her optimism for the two new trustees. Reminded the board of their duties under NRS, particularly defending intellectual freedom and resisting censorship.
- Sean Sullivan: Thanked the board for their service. Expressed concern regarding harassment allegations and Robert's Rules violations and objected to his name being mentioned along with Marxism in a previous meeting. Requested clarification on claims that adult books are in the children's section, noting he could not find any evidence. Expressed desire for fairness and accuracy in public comments.
- Eithne Barton: Congratulated the new trustees and welcomed Commissioner Hill. Praised Director McClure's vision and acknowledged that change can be challenging. Urged the board to choose leadership with a record of public service and library support. Recommended holding interim chair positions so new trustees can participate in choosing leadership.
- Laura Wetherington: Thanked the board for taking her previous concerns seriously. Expressed gratitude to outgoing trustees for their service and acknowledged the difficulty of their tenure. Encouraged them to return to the meetings as members of the public. Questioned why board elections are held before the new trustees start, and not later in the year. Suggested reviewing this tradition.

4) Board Comment

- Trustee Ruf thanked library staff and Solaro for their hard work, Chair Silver and Vice Chair Moser for their tenure, and Commissioner Hill for joining as liaison.
- Vice Chair Moser thanked everyone for coming and encouraged public to submit complaints if they notice a violation of Robert's Rules. Noted perhaps the election meeting can be scheduled to another location for FY2027 so it is not at Incline Village and more of the public can attend.
- Trustee Rodriguez requested HR guidance be agendized for director evaluations. Noted being in favor of interim appointments with a vote for permanent appointments in August or September.

5) Approval of Meeting Minutes from May 20, 2026
    - On motion by Trustee Rodriguez, seconded by Vice Chair Moser, which motion duly carried on a 4-0 vote, the meeting minutes from May 20, 2026 were approved.

6) General Business
    a) Election of Chair for Library Board of Trustees for Fiscal Year 2027
        - DDA Kaplan confirmed interim appointments are permissible, but Trustees Ruf and Moser opposed interim appointments, citing the need for experienced leadership during a major strategic planning year. Trustee Rodriguez supported an interim model.
        - Chair Silver nominated Trustee Ruff for Chair and was seconded by Trustee Rodriguez. Vote passed unanimously and Trustee Tami Ruf was elected Chair for FY 2027.
    b) Election of Vice-Chair for Library Board of Trustees for Fiscal Year 2027
        - Trustee Ruf nominated Trustee Rodriguez for Vice Chair and was seconded by Vice Chair Moser. Vote passed unanimously, and Trustee Marie Rodriguez was elected Vice Chair for FY2027.
    c) Appointment of One Library Board Trustee to Friends of Washoe County Library Liaison

- Trustees agreed to table the appointment to allow new incoming trustees an opportunity to serve.
- DDA Kaplan confirmed no motion was required.

d) Approval of Library Board of Trustees Meeting Schedule

- Trustees discussed relocating the Incline Village meeting to July or August but decided to approve the schedule as presented.
- On motion by Trustee Rodriguez seconded by Trustee Ruf, which motion duly carried on a 4-0 vote, the Library Board of Trustees Meeting schedule for FY2027 was approved.

e) Approval of Library Holidays and Closures for FY 2027

- Downtown Reno Branch Manager Kristen Ryan identified errors in the closure list including the absence of July 4th. Ryan explained that floating holidays land on weekends and the County observes them the Friday before or Monday after. The list includes the County closure on July 3rd, but not Saturday July 4th when the library is closed.
- Chair Silver suggested the closing time for Christmas Eve, New Year Eve, and the day before Thanksgiving be changed from 4pm to 3pm.
- Trustees agreed to approve only the closures for July 3rd and 4th and table the remainder of the dates for future review after corrections are made.
- On motion by Trustee Rodriguez, seconded by Vice Chair Moser, which motion duly carried on a 4-0 vote, closure for July 3rd and 4th were approved, with the rest of the dates to be approved at the next meeting.

f) Acknowledge Notice of Proposed Action regarding the Judith Ann Forsmo Living Trust Legacy Fund of the solve benefit of the Incline Village Library.

- Development Officer Jamie Hemingway introduced Grace Fuller who is the trustee of the living trust. Vice Chair Moser requested to hear from Grace about Judith.

- Grace Fuller shared that Judith was a retiree who volunteered all over Incline Village and loved the library. Jamie noted that Judith volunteered for about 25 years.
- On motion by Trustee Ruf, seconded by Vice Chair Moser, which motion duly carried on a 4-0 vote, the Judish Ann Forsmo Living Trust Legacy Fund was acknowledged.

g) Acknowledge 3rd Quarter Fiscal year 2025-2026 Cash and Non-Cash Donations received by Washoe County Library between January 1 and March 31, 2026, for a combined total of $123,908.75.

- Development Officer Jamie Hemingway shared a list of donations received by the library. Noted all donations are acknowledged by the library and thank you letters are sent, regardless of the amount donated. Total donations amounted to $123,908.75, including $110,000 from the Friends of Washoe County Library. Shared that funds support library programs, collections, equipment, training, and capital needs.
- On motion by Chair Silver, seconded by Vice Chair Moser, which motion duly carried on a 4-0 vote, the 3rd Quarter Fiscal year Cash and Non-Cash Donations were acknowledged.

h) Discussion of Conflicts of Interest presented by Herb Kaplan, Deputy District Attorney

- DDA Kaplan reviewed the NRS 281A ethics requirements, prohibited actions (accepting gifts, undue influence, misuse of confidential information) and disclosure standards for trustees. He also explained when abstention is requirement and the role of the Nevada Ethics Commission and public complaint process.

i) Discussion of Monthly Educational Item: A Pathway to the Strategic Plan. This Month: Partnerships, Advocacy, and Marketing Campaigns: Proving WCLS is a Relevant and Essential Service for the Public Good.

- Director McClure spoke on strategic gap analysis and looking at the “big picture” of the library and what needs to be changed. Mentioned the necessity of aligning with ALA guidelines and best practices. The Library needs to meet "every single person" in the community and show the public that libraries are relevant and essential.

- Described the need for coordinated marketing campaigns to build public understanding of library services. With proof of library value, the public will invest more in the library and therefore see their skills improve. Shared she will encourage staff to go for awards and recognition to further cement the library's position in the community.
- Emphasized the importance of board members taking on an advocacy role and supporting the library.
- Noted she will work to educate the public on the library budget and receive funding that reflects the needs of the community.

7) Public Comment – Three Minute Time Limit Per Person

- Cate Salim: Congratulated the new Chair and Vice Chair. Clarified that her earlier comments were not meant as criticism. Expressed desire for the board to restore public comment on each action item, not just at set periods, believing this would improve public participation and clarity.

- Bri Schmidt: Thanked trustees and McClure. Shared how important the library is in her own life and how important it is for all Nevadans to have access. Hoped the library and board know that the community is here to support them.

- Sean Sullivan: Thanked the board for selecting positive leadership. Noted the absence of late fees and how he would like to be able to donate the fee amount.

- Christopher Tong: Appreciated the ethics discussion but noted there are limits to the State Commission on Ethics, including harassment. Shared belief that the regulations should go farther.

8) Staff Announcements

- Vice Chair Moser shared a heartfelt speech about her tenure on the Library Board and her hopes for the future. Chair Silver echoed Moser's sentiments and shared her appreciation for her fellow trustees and the lessons learned while on the board. They both emphasized transparency, integrity, and the importance of community engagement.

9) Adjournment

- Chair Silver passed the gavel to newly elected Chair Ruf.
- Meeting was adjourned at 7:55 pm